

WESTERLEIGH PARISH COUNCIL



**WESTERLEIGH PARISH COUNCIL
ANNUAL ACCOUNTS
2021/2022**

Prepared by:

A handwritten signature in black ink, appearing to be 'S Simmons', written over a horizontal line.

S Simmons - Parish Clerk & RFO

Approved by:

R McCullough - Chair of Westerleigh Parish Council

Date

MM 9/5/22

Westerleigh Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	182,046.80	
Cash in Hand		
Staff Costs (Line4 AGAR- PAYE Pension Salary)		31,059.71
Office Costs & clerk expenses		2,821.09
Clr expenses/training		463.09
Chairmans allowance		
Subs/Publications/Tickets		1,390.65
Meeting room hire		245.33
Insurance		1,432.61
Advertising		300.00
Office equipment		1,452.16
Audit fees		825.00
GDPR		
Legal/Consultancy fees		
Election costs		
Citizens Advice Bureau		900.00
Manor Hall repairs		4,970.00
Website design/host		125.28
S137 grants		3,341.92
Remembrance Day wreaths		34.00
Westerleigh Playing Field Inspections		1,129.75
Westerleigh Playing Field repairs & maintenance		423.11
Newman Field inspections		1,129.75
Newman Field repairs & maintenance		2,111.00
Bins - Emptying & new bin costs		6,790.00
Youth Provision		
Bus shelter inspections & repairs		528.00
Public seat repairs & maintenance		
Pansy Vale works		251.00
The Pound works		
Mayshill works		
Ivory Wood works		
Cenotaph works		
Grass cutting		10,367.16
Ash die-back & tree planting		4,855.00
Bitterwell Lake Disabled Loo		1,983.60
Bitterwell Lake Aerator electricity		264.68
Bitterwell Lake Chalet Maintenance & Repairs		247.50
CIL Benefit	53,293.81	
Memorial Benches		1,447.00
Says Court Solar Farm benefits	20,050.00	
Avon Wildlife Trust		
Precept	87,296.00	
PWLB Loan advance		
PWLB loan repayment		5,863.30
Bank interest	4.60	
Community Benefit Says Court Farm		10,113.00
CIL/S106 benefit		43,390.42
Fishing licence fees	5,000.04	
Rental of The Chalet	8,700.00	
Other income	2,349.38	
VAT refund		
Angling Trust Grant		5,000.00
BDAA Grant	5,500.00	5,500.00
Cloud computing (MS 365)		98.22
LNAP Local Nature Action Plan		315.00
VAT	10,079.75	13,556.24
	192,273.58	164,724.57
Closing Balances:		
Balances in Bank Account		209,595.81
Cash in Hand		
TOTAL	374,320.38	374,320.38

The above statement represents fairly the financial position of the council as at 31 Mar 2022

Signed

Responsible Financial Officer

Date

WESTERLEIGH PARISH COUNCIL - BALANCE SHEET AS AT 31ST MARCH 2022

PREV YR	CURRENT ASSETS	£
2021		
10079.75	DEBTORS (VAT refund)	13556.24
<u>£ 182,046.80</u>	CASH AT BANK	<u>£ 209,595.81</u>
0.00	PREPAYMENTS	0.00
<u>£ 192,126.55</u>	TOTAL CASH ASSETS	<u>£ 223,152.05</u>
	CURRENT LIABILITIES	
74285.63	CREDITORS PWLB Public Works Loan Board loan payment plan to 2035	69974.74
<u>74,285.63</u>	TOTAL LIABILITIES	<u>69,974.74</u>
<u>£ 117,840.92</u>	NET CASH ASSETS	<u>£ 153,177.31</u>

STATEMENT OF FINANCIAL POSITION

THE ABOVE STATEMENT REPRESENTS FAIRLY THE FINANCIAL POSITION OF THE AUTHORITY AS AT 31ST MARCH 2021 AND REFLECTS ITS RECEIPTS & PAYMENTS DURING THE YEAR.

APPROVE BY COUNCIL

CHAIRMAN

RFO

WESTERLEIGH PARISH COUNCIL - SUPPORTING STATEMENT AS AT 31ST MARCH 2021

CREDITORS

Westerleigh Parish Council does not owe any money other than the PWLB loan detailed below.

DEBTORS (VAT refund) £ 13,556.24

Other R & P notes

LEASES

As at 31st March 2021 Council continue to lease the Manor Hall to a charitable trust known as The Management Committee of the Manor Hall at Coalpit Heath
The lease commenced 15th May 2002 for a period of 99 years.
The lessees shall pay the lessor the yearly rent of one peppercorn (if demanded)
The Council leases the new Chalet at Bitterwell Lake to the Lake Manager

LOANS WPC obtained a PWLB loan in 2020 over 15 years for £75000 to purchase the Chalet and cover all associated costs. Repayment started in Jan 2021.
At 31/3/2022 the putstanding principal balance was **£69974.74**

LICENCES The Lake Manager holds the Fishery Licence costing £5000 per annum

ASSETS (see Asset Register)

As at 31st March 2021 the Council held assets to the value of £1,557,166.90
At 31st March 2022 this increased to **£1,585,028.90** See Asset Register for list of 21/22 capital purchases.

GRANTS AWARDED & COMMUNITY PROJECTS

S137 PAYMENTS 2020/2021

GRANT: Westerleigh Neighbourhood Watch	£ 100.00
GRANT: Westerleigh Neighbourhood Watch	£ 2,200.00
Three Silver birches with plaques for Platinum Jubilee	£ 204.42
Commemorative Mugs for Immanuel & Manor School	£ 687.50
GRANT: Westerleigh Bloomers for Jubilee floral displays	£ 150.00

Total £ 3,341.92

SAYS COURT FARM COMMUNITY BENEFIT ITEMS 2020/2021

Childrens holiday activity days	£ 7,800.00
Refurb of Westerleigh village pump	£ 420.00
Signs	£ 60.00
GRANT: Yate Heritage Centre activity equipment	£ 300.00
Benches for Mill Crescent and Westerleigh field	£ 678.00
AWT events to March 2022	£ 855.00
Large Parish map board	£ 65.00
Bug hotel on Westerleigh field	£ 250.00

Total £ 10,428.00

FROM S106/CIL BENEFIT 2020/2021

Refurb of two War Memorials	£ 3,976.80
GRANT: Cotswold District Scouts new community building	£ 21,325.53
Otter fencing	£ 5,288.75
Refurb of Kendleshire bus stop	£ 250.00
Refurb of area at side of Westerleigh Bus stop & bench	£ 820.00
GRANT: Above & Beyond	£ 1,000.00
Installation of play equipment	£ 650.00
Bin	£ 290.00
Signs	£ 54.00
Wildlife Hedging at Newman Field	£ 374.00
Improve gateway hard standing at Bitterwell Lake	£ 150.00
Installation of benches & plaque	£ 220.00
GRANT:Miners Club (CH VH) for entrance doorway	£ 2,723.86
3 x Defibrillators	£ 3,767.48

Total £ 40,890.42

Total Grants & Community Benefits IN 2020/2021 £ 54,660.34

EARMARKED BALANCES

At 31st March 2022 Council earmarked pots of £96000.20 to carry forward

Staff	£ 940.29	
Election costs	£ 4,000.00	
Manor Hall Repairs	£ 4,350.00	
Chalet repair fund	£ 4,514.83	
CB Says Court solar benefit	£ 54,133.93	
CIL/S106 monies	£ 23,376.15	£10k for bin replacements
LNAP	£ 4,685.00	
TOTAL carry forward amount	£ 96,000.20	

WESTERLEIGH PARISH COUNCIL - EARMARKED BALANCES AS AT 31ST MARCH 2022

DESCRIPTION	Balance 31.3.21	Movement during 2021/2022	EARMARKED BALANCE Carried forward for 2022/2023
COMMUNITY			
BENEFIT Says Court Solar	49,446.93	14800	£ 10,113.00
LNAP		£5k transferred to LNAP during year 5000	£ 315
CL/5106 MONEY			
CL/5106 MONEY	13,472.76	53293.81	£ 43,390.42
ELECTIONS			
ELECTIONS	2,000.00	2000	£ 4,000.00
Note: WPC agreed to put aside £2000 each year to have provision should there be contested elections (next in 2023)			
MANOR HALL			
Work to fabric of building	1,320.00	8000	£ 4,970.00
CHALET MAINTENANCE			
CHALET MAINTENANCE	2,650.63	2111.7	£ 247.5
Note: From date of new Chalet rental - this is the balance of rental income after loan repayments and should build over time There will be little outlay in the first couple of years but required maintenance after that - eg coating, decorating, flooring, roofing, appliances etc			
STAFF	0	0	£ 940.29
As a one-off the staff cost balance is carried fwd to allow a possible extra month for Clerk at 25 hours			
ASH DIE-BACK MEASURES			
ASH DIE-BACK MEASURES	5660	4500	£ 4855
This no longer needs to be carried forward - a separate £5k annual budget has been allocated			
ANGLING TRUST GRANT			
Closed project	5000	0	£ 5000
TOTAL			£ 96,000.20

Westerleigh Parish Council

Fixed Assets and Long Term Investments

Asset Description	31.3.2021	31.3.2022	Notes
Manor Hall & Headmasters Cottage	1,243,000.00	1,243,000.00	
Manor Hall outbuildings	130,000.00	130,000.00	
Bitterwell Chalet	68,500.00	68,500.00	
Bitterwell Lake picnic tables	1500	1500	
Bitterwell Lake Memorial Benches	790	1732	2 new in 2021
Bus Shelters	15000	15000	
Notice Boards	3550	3550	
Dog & Litter bins	4088	4629	2 new in 2021
Gates & Fencing	13455	13455	
War Memorials (Westerleigh & Coalpit Heath)	5000	5000	
Playground equipment at Westerleigh Playing Field	47500	47500	
Playground equipment at Newman Field	18800	18800	
Picnic benches at Newman Field	600	600	
Laptop Computer & Projector	1000	1698	
Chairmans Regalia	600	600	
Parcels of land at £1 each	5	5	
Storage Container for Bitterwell Lake equipment	1680	1680	
Memorial bench at Newman Field	314.1	314.1	
Bat & Bird Boxes	139.8	139.8	
Aerator in Bitterwell Lake	1645	1645	
New in 2021/2022			
Fishing platforms	-	8000	New in 2021/2022
Signs	-	141	New in 2021/2022
3 Defibrillators	-	6000	New in 2021/2022
Public seats at Mill Crescent & Westerleigh Playing Field	-	678	New in 2021/2022
Office equipment (laminator & printer)	-	73	New in 2021/2022
2 x bug hotels	-	500	New in 2021/2022
Other fencing	-	10289	New in 2021/2022
Grand Total:	1,557,166.90	1,585,028.90	