

MINUTES OF FULL PARISH COUNCIL MEETING
Monday 9th March 2026 at 7.00pm, Westerleigh Village Hall



MINUTES OF WESTERLEIGH & COALPIT HEATH FULL PARISH COUNCIL MEETING
Monday 9th March 2026 at 7.00pm, Westerleigh Village Hall

Present: Cllr R McCullough (Chair), Cllr C Goddard, Cllr G Williams, Cllr D Margetts, Cllr T Clark (also Ward Cllr)

Ward Councillors: Cllr B Stokes, Cllr M Palmer

Clerk: R Davis

7 members of the public (not for whole meeting).

4282. To NOTE apologies for absence

Cllr K Kelliher – illness

Cllr J Lean – family illness

4283. To NOTE the casual vacancy for a Westerleigh ward parish councillor may now be filled by co-option

NOTED

4284. To RECEIVE Declarations of Interest relating to this meeting, as required by the Council's Code of Conduct for Members and the Localism Act 2011

Cllr T Clark advised the Council that as he is a member of the South Gloucestershire Development Management Committee, that he is still permitted to speak and vote on planning items and issues (see min 4288) and would only have to declare an interest if he had a pecuniary interest or an additional non-pecuniary interest. **Any contributions he makes are based upon the submitted documents available at this time and he retains an open mind should any application be subsequently referred to one of South Gloucestershire Council's planning committees for determination.**

Cllr C Goddard declared an interest in the grant application for the Westerleigh Fun Day – WI stall holder. She did not take part in the discussion and subsequent vote (min 4301 iii).

Cllr G Williams declared an interest in the proposal for a weekly Citizens Advice drop-in session – trustee. He did not take part in the discussion and subsequent vote (min 4299).

4285. To APPROVE [Minutes](#) of Parish Council meeting held on 9th February 2026

RESOLVED: The minutes were approved and signed by the Chair.

4286. To RECEIVE reports from South Gloucestershire Councillors on matters relating to the Parish **Westerleigh & Coalpit Heath Parish Council – District Councillors' Report Monday 9th March**

Fifteen Councils Urge Immediate Passage of Historic Tobacco Bill

In a powerful demonstration of regional collaboration, the Council Leaders and Directors of Public Health from every local authority in the South West have united to demand the immediate passage of the Tobacco and Vapes Bill.

Representing a population of over five million people, the coalition warns that any delay to the legislation will cost lives and signal to the public that “preventable death is still being tolerated”.

The joint letter, sent to the Minister for Public Health and Prevention, Ashley Dalton MP, urges the Government to resist any amendments that would weaken the Bill and to ensure it receives Royal Assent before the parliamentary session ends.

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The intervention highlights the devastating scale of the tobacco epidemic in the region. Smoking remains the leading cause of preventable death in the South West, claiming over 6,500 lives annually – equivalent to more than 17 deaths every single day.

Despite progress in reducing prevalence, over 520,000 adults in the South West still smoke, with rates remaining stubbornly high in the region’s most deprived communities.

Benji Hadwell, South West Smokefree Lead, said: “This is a once-in-a-generation opportunity to end the harms of tobacco for good. We cannot view this Bill solely as a long-term measure for 2027; its immediate passage is a vital signal that the era of commercial tobacco is ending.

“The leaders responsible for the well-being of the South West are united. We see the heartbreak of families losing loved ones and the heavy burden placed on our NHS. We are calling on Parliament to pass this Bill swiftly and decisively, and to ensure that the key measures are not diluted by damaging amendments.”

The letter highlights that the region is firmly behind the ‘Smokefree Generation’ policy, which would ensure no child born on or after 1st January 2009 can ever legally be sold tobacco.

Polling from Action on Smoking and Health shows that 7 in 10 adults in the South West support the policy, with over 9 in 10 supporting bans on smoking in children’s play areas and school grounds.

The signatories warn, however, that public confidence is at risk. They note that around half of adults in the region currently feel the Government is not doing enough to limit smoking.

The signatories, including the Leaders and Directors of Public Health from Bath & North East Somerset, Bournemouth Christchurch and Poole, Bristol, Cornwall, Devon, Dorset, Gloucestershire, Isles of Scilly, North Somerset, Plymouth, Somerset, South Gloucestershire, Swindon, Torbay, and Wiltshire, have called on the Government to “resist compromise” and oppose any attempts to delay or dilute the Bill.

Westbury-on-Trym Woman Fined Following Fly-tip

A woman from Westbury-on-Trym in Bristol has been ordered to pay a total of £368 in fines and costs after South Gloucestershire Council prosecuted her following the discovery of fly-tipped household waste.

Claire Dolman, 51, of Merlin Close, Westbury-on-Trym appeared at Bristol Magistrates Court on 16th February. She pleaded guilty to failing in her duty of care for waste and was handed a £120 fine, ordered to pay costs of £200 and a victim surcharge of £48, making a total of £368.

The court heard that a fly-tip was discovered in a hedgerow at Webbs Heath, Siston Common on 18th August 2025. Council officers attended and found bags of household waste, furniture, toys, packaging, boxes, plastics and broken gardening machinery, along with correspondence in the name of Claire Dolman.

The council’s environmental enforcement investigators interviewed Dolman under caution at her home address on Thursday 11th September. During the interview, Dolman stated she had paid £150 to a cold caller offering waste clearance services, to remove what she described as half a Transit van sized amount of waste from her driveway. She admitted to failing in her householder duty of care by not checking that she was handing her waste over to a licenced waste carrier and not taking steps to obtain a receipt, nor record any details of the waste carrier and their vehicle. At the conclusion of the interview Dolman was advised that she was being reported for summons for the offence of failing in her householder waste duty of care.

Dolman was originally summonsed to appear before Bristol Magistrates Courts on 8th December 2025 but failed to attend and the case was adjourned to 2nd February 2026. She also failed to appear on that date, so the Court issued a warrant for her arrest.

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Dolman was detained by Police on 13th February 2026 and appeared before Bristol Magistrates on Monday 16th February where she pleaded guilty to failing in her duty of care.

You can carry out these simple steps to make sure your waste is disposed of legally:

- Ask for a copy of the company's waste carrier registration certificate and ask where the waste is being taken. Legitimate firms will be happy to provide this information.
- Do not be tempted to use people offering cheap waste clearance on sites such as Facebook and Gumtree unless you have confirmed that they are registered with the Environment Agency
- Check whether the waste carrier is registered by calling the Environment Agency on 08708 506506 or by checking on their website <https://environment.data.gov.uk/public-register/view/search-waste-carriers-brokers>
- Ask for a registered trading address and contact telephone number for the trader and get a receipt.

Household waste can be taken to the council's Sort It recycling centres where it can be disposed of at no cost www.southglos.gov.uk/sortitcentres

Residents who see illegal fly-tipping are encouraged to report it by contacting the council's StreetCare helpdesk on 01454 868000, emailing streetcare@southglos.gov.uk or visiting www.southglos.gov.uk/flytipping

Planning

Planning application P25/01995/F, for an additional four static caravans and a day room at a Gypsy & Traveller site on Henfield Road, was granted planning consent by seven votes to zero at a meeting of the Development Management Committee on Thursday 5th March.

4287. To RECEIVE questions and comments from members of the public present with respect to business on the agenda (in accordance with Standing Orders 3 e-3 i)

A member of the public spoke regarding South Gloucestershire Council's A432 Active Travel project, asking about changes at the Kendleshire Triangle junction. Specifically:

- What is the evidence of need for the equestrian crossing (no. of daily horse crossings)?
- What is the purpose of the three islands in the road?
- The existing bus shelter is in the wrong place now. Can/ will the bus stop be moved further south approx. 300m? A bus stop and shelter here would be more convenient.

Was advised the project team can be contacted directly via email A432-A4174-improvements@southglos.gov.uk (website - <https://a432improvements.commonplace.is/>)

The Council will also pose these questions at its next monthly catch-up meeting with the project implementation team on 17th March.

4288. **PLANNING**

a) To NOTE planning comments submitted since last meeting

None

b) To NOTE planning decisions made by South Gloucestershire Council since last meeting

NOTED. See Appendix 1.

c) To discuss and COMMENT on any necessary Planning Applications or other Planning Matters:

- (i) [P26/00241/F](#) Change of use from plant nursery potting shed to 1no. dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended), installation of 1no. ASHP, cycle and bin stores and associated works (resubmission of P25/01772/F).

Wentwood Nurseries Ram Hill Coalpit Heath South Gloucestershire BS36 2TZ

RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.

- (ii) [P26/00233/RVC](#) Variation of condition 11 attached to permission PK14/4200/RVC (formerly PK13/4401/F) to amend the delivery hours. Erection of convenience shop unit (Class A1), reorganisation of the car park, alterations to provide revised access/egress and servicing bay, re-provision of play facilities, landscap... Sainsburys Badminton Road Coalpit Heath South Gloucestershire BS36 2QJ

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RESOLVED: Westerleigh & Coalpit Heath Parish Council makes NO COMMENT on this application.

- (iii) [P26/00299/HH](#) Demolition of existing garage. Erection of two storey side and single storey rear extension to form additional living accommodation. Erection of single storey front extension to form porch and garage. 19 Church Road Frampton Cotterell South Gloucestershire BS36 2NJ
RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.
- (iv) [P26/00216/F](#) Creation of new vehicular access onto classified highway (Class C) 220 Badminton Road Coalpit Heath South Gloucestershire BS36 2QE
RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.
- (v) [P26/00321/F](#) Erection of 2no. dwellings including new access road with parking and associated works (amendment to previously approved scheme allowed on appeal P25/00309/F). Land At 9 South View Crescent Coalpit Heath South Gloucestershire BS36 2LW
RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.
- (vi) [P26/00359/TRE](#) Works to Crown thin lateral branch of 1.no Holm Oak Tree (T4) by 10%, Crown reduce stem of 1.no Oak Tree (T6) by 1-2m. Works to Crown lift 1.no Ash Tree (T15) to 4m to provide clearance to church car park. Covered by Tree Preservation Order SGTPO 01/03 dated 13th March 2003. The Old Vicarage Beesmoor Road Coalpit Heath South Gloucestershire BS36 2RP
RESOLVED: Westerleigh & Coalpit Heath Parish Council makes NO COMMENT on this application.
- (vii) [P26/00355/HH](#) Erection of single storey rear extension to form additional living accommodation and creation of raised ramp. 6 Sunnybank Westerleigh South Gloucestershire BS37 8RA
RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.
- (viii) [P26/00335/F](#) Demolition of existing buildings and erection of 4no flexible employment buildings, with ancillary first floor offices, together with associated infrastructure and creation of a new vehicular access on to Stover Road. Former Dynamic House Stover Road Yate South Gloucestershire BS37 5JN
RESOLVED: Westerleigh & Coalpit Heath Parish Council SUPPORTS this application as it will regenerate a brownfield site.
- (ix) [P26/00342/F](#) Erection of 1no. self build dwelling with access and associated works. Plot SB-3 Park Leaze Coalpit Heath South Gloucestershire BS36 2UE
RESOLVED: Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application. However, it queries the positioning/ inclusion of windows on the eastern elevation, facing the adjacent vacant plot.

FINANCE

4289. To APPROVE February 2026 payments made in accordance with FR 6.9

RESOLVED: To APPROVE all payments – attached as Appendix 2.

4290. To NOTE end of February 2026 Financial documents: Statements & Reconciliations, receipts

NOTED. Bank reconciliation signed by the Chair.

4291. To APPROVE updated Financial Regulations and related payments process (all payments from 9th March to be made from Council's new Unity Trust current account)

RESOLVED: To APPROVE the updated Financial Regulations.

4292. To APPROVE accounts for payment

RESOLVED: To APPROVE accounts for payment – attached as Appendix 3.

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4293. To APPROVE set up of monthly standing order for salary payments

RESOLVED: To APPROVE a monthly standing order for salary payments from the Unity Trust current account.

4294. To APPROVE updated asset register

RESOLVED: To APPROVE the updated asset register for 2025/26. To remove individual assets with a value less than £100 (total value - £229). To add missing assets (Pansy Vale/ Pound stone boundary walls, historic Bitterwell Lake fish stock) and assets purchased within the financial year (total value +£12,514.40). The new total asset value to increase from £1,623,248 – rounded- to £1,635,533.35.

4295. To APPROVE renewal of annual pest control contract for Bitterwell Lake with Venables Pest Control - £800

RESOLVED: To approve renewal of annual pest control contract with Venables Pest Control, to 18 February 2027 (cost £800). From Bitterwell Lake repairs and maintenance budget.

4296. To APPROVE quotation for annual football pitch maintenance at Westerleigh Playing Field from CPS Grounds Ltd - vertidrain treatment £400, goalmouth reinstatement £225 (total £625)

RESOLVED: To APPROVE quotation for football pitch maintenance from CPS Grounds Ltd. Vertidrain treatment £400, goalmouth reinstatement £225 - from GPoC grant budget.

4297. To APPROVE additional costs of 'no parking on the grass signs' - £395 for frames and additional sign for Westerleigh Triangle (previously approved £500[est] - total £895)

RESOLVED: To APPROVE total cost of £895 for 'no parking' signs, to include an additional sign for Westerleigh Triangle – from CIL.

4298. To APPROVE revised quotation for replacement bin on Kendleshire Triangle to include delivery - (bin £333, installation £200, delivery £96 – total £629)

RESOLVED: To APPROVE revised bin and installation quotation for £629 (including £96 delivery) – from CIL.

4299. To take a DECISION on revised proposal for a weekly Citizens Advice drop-in session to serve Coalpit Heath and Frampton Cotterell parishes

Having declared an interest, Cllr Williams took no part in the discussion and subsequent vote.

RESOLVED: To APPROVE the proposal for a weekly Citizens Advice drop-in session to serve Coalpit Heath and Frampton Cotterell parishes. Total cost £18,726 for one year (2026/27), to be shared with Frampton Cotterell Parish Council (£9,363 each). The drop-in will be held at Westerleigh Village Hall once per month (first week of the month). WCHPC to cover additional hire cost of Westerleigh Village Hall for two hours per month - £336 maximum. Project and room hire costs to be funded from Says Court Community Benefit fund.

FCPC will contribute use of the Brockeridge Centre free of charge for all other sessions.

FCPC has requested a review after six months. Council also requests quarterly usage figures for monitoring purposes and clarification of what publicity materials will be provided from the £250 allocated in the proposal.

Post Meeting Note – Westerleigh Village Hall will charge the local rate, so the maximum venue cost will be £288.

4300. To RECEIVE and take a DECISION on any other finance matters:

The Clerk reported a hole (6ft deep x 16 inches wide) opened up on the Bitterwell Lake car park verge on 5th March. The Clerk authorised the Council's maintenance contractor to fill it in on health and safety grounds. Cost £150 (+VAT) from Bitterwell Lake maintenance budget. The Clerk will

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report the hole to the Coal Authority, as it is the third one that has opened up in this area in the last year.

4301. To consider and APPROVE any Grant Applications including:

- (i) Henfield Hall grant for audio system - £4,195
RESOLVED: Clerk to request further information from the applicant to determine value for money - how many meetings are held per year when the system would be used, does it include hearing loop provision, can a quote from an electrician be obtained to install the equipment specified in the cheapest quote, has a cheaper mobile solution been considered? Responses to be considered at the F&GP Committee meeting/ next meeting.
- (ii) Coalpit Heath Village Hall (Miners) part contribution to kitchen refurbishment project - £3,500
RESOLVED: Not to APPROVE the grant request (due to large reserves).

Having declared an interest, Cllr Goddard took no part in the discussion and subsequent vote.

- (iii) Westerleigh Village Fun Day grant for costs and gazebo purchase - £1,305
RESOLVED: The Council is supportive, but requires further information. Clerk to request a breakdown of costs not related to raising funds for a third party, to be reconsidered at the F&GP Committee meeting/ next meeting.

ITEMS REQUIRING A RESOLUTION

4302. To discuss matters and take a DECISION on required actions arising from A432 Badminton Rd bridge closure

Noted part of Henfield Rd is being urgently resurfaced by South Gloucestershire Council (ahead of the bridge reopening), due to recent deterioration. The collapsed drains identified as contributing to flooding on Henfield Road are not being fixed at this time. This work, plus resurfacing of the whole road, to be delayed until the bridge reopens.

4303. To note progress with the South Gloucestershire Council A432 active travel project and take a DECISION on any required actions

The next meeting between councillors and the implementation team will take place on 17th March. Cllrs will raise issues/ questions reported to them e.g. vehicles going the wrong way down Bell Rd at the Beesmoor Rd junction closure, questions raised at min 4287.

Noted there are a number of concurrent temporary closures in place (currently three sets of temp traffic lights along Badminton Rd). Another overnight closure is planned between the Down Rd and Beesmoor Rd junction during April. South Glos Council has explained the team is often waiting on input/ work from other agencies e.g. utility companies etc, and cannot complete all works before moving on to the next section.

Cllrs are still awaiting an update from the project team regarding providing some on-road parking adjacent to the Miners (Coalpit Heath Village Hall) on Badminton Rd.

Residents living on the route are urged to alert the project team at the earliest opportunity to any special access needs they will have (e.g. health and social care visits) during construction work. Email A432-A4174-improvements@southglos.gov.uk.

4304. To APPROVE request to use Westerleigh Playing Field for Westerleigh Fun Day - Saturday 15th August 2026

RESOLVED: To approve the request.

4305. To RECEIVE an update on progress with project for a replacement storage shed at Westerleigh Playing Field and take any required DECISIONS

The determination deadline for the planning application (P26/00017/F) is today, not no decision has been received.

RESOLVED: Clerk to email planning officer to request likely determination date.

4306. To discuss any required CONSULTATIONS and COMMENT as necessary:

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None

ITEMS TO NOTE

4307. To NOTE progress of South Gloucestershire Highways review re speeding in Westerleigh (from Shorthill Road to the Nibley Lane junction)

Ward Cllr Palmer will request an update and feed back to the Council e.g. date of public consultation on Shorthill Rd average speed camera.

4308. To RECEIVE report on February Half Term holiday activity days from Swift Sports and NOTE arrangements for Easter (2 x holiday activity days at Mafeking Hall 10th & 17th April, 2 x football fun days at Westerleigh Playing Field 8th & 9th April)

RECEIVED and NOTED.

4309. To NOTE First Aid for Seniors training session - Sat 18th April 10am – 1pm at Westerleigh Village Hall

NOTED

4310. To NOTE progress with E&L projects

NOTED

4311. Correspondence/Communication with Westerleigh & Coalpit Heath Parish Council: From South Gloucestershire Council:

- Henfield Road overnight closure - 8pm to 6am, starting Tuesday 3 March until Wednesday 11 March for urgent resurfacing works. (6 nights)
The work will take place on the section of Henfield Road between Westerleigh Road to The Hollows and there will be no access onto Henfield Road from Ram Hill at the southern end. The route will open nights on Saturday 7 and Sunday 8 March.
- PT 8701 Ram Hill - close, temporarily, to vehicles that length of Ram Hill which extends from its junction with Bitterwell Close to its junction with Broad Lane: in connection with cabling flex works. From 30 March 2026. The works are anticipated to be of **2 days** duration.
Alternative route: Ram Hill (parts unaffected), Henfield Road and vice versa.
- PT.8714 A432 Badminton Road, Winterbourne and Coalpit Heath - Temporary Overnight Road Closure for A432 Active Travel works
OVERNIGHT (8pm – 6am) from 30th March for ONE MONTH closure of **A432 Badminton Road** – that length which extends from its junction with Down Road to its junction with the viaduct (with related lifting of weight restriction on Down Rd).
Alternative route: TBC
- PT 8697 Yate Spur cycle path road closures (from 6 April 2026 TBC) **NOTE THS CLOSURE WILL BE DELAYED UNTIL THE A432 BRIDGE HAS REOPENED**
 1. **Westerleigh Road - full closure** – that length which extends from its junction with Shire Way/Westerleigh Road mini-roundabout to its junction with Rodford Way roundabout
8pm – 6am
TBC 6 April – 19 April 2026
TBC 20 July – 28 August 2026
TBC 14 September – 27 September 2026
 2. **Westerleigh Road - southbound only** – that length which extends from its junction with Rodford Way roundabout to its junction with Shire Way/Westerleigh Road mini-roundabout
24/7
TBC 6 April – 27 September 2026

Alternative routes:

1. Shire Way, Rodford Way and vice versa
2. Rodford Way, Shire Way, Westerleigh Road (part unaffected)

From other:

Blackberry Park allotment advert from Pinnacle Property Management – request to share

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4312. To NOTE items considered urgent by the Chairman

Cllr McCullough requested informal feedback re holding monthly council meetings in a regular location, rather than rotating venues. This would enable investment in upgraded AV equipment to display meeting information and plans for cllrs and members of the public. Noted that new legislation is expected, to enable councils to provide remote meeting access for cllrs and members of the public. Using a single venue will facilitate remote meeting access in future. Council to keep a watching brief. A proposal may be brought to a future meeting.

4313. To CONSIDER any exempt items:

Due to the nature of the business under consideration, a resolution to exclude the press and public may be required under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.

RESOLVED: To exclude the press and public due to the nature of business under consideration (legal advice and potential land negotiation.)

- (i) To receive legal and tax liability advice re Bitterwell Lake and take a DECISION on any required actions.

Advice was received. Tax liability advice to be considered at the next F&GP Committee meeting.

RESOLVED: To accept the recommendation in the confidential report.

- (ii) To CONSIDER and take a DECISION on land purchase enquiry.

RESOLVED: To decline land purchase offer.

4314. Dates of future Parish Council meetings

April 13 th	Full Council meeting	7pm Mafeking Hall, Serridge Lane
	Finance & General Purposes Meeting	
March 16 th	F&GP Committee Meeting	7pm Manor Hall, Newman Room

(Full list at www.westerleighcoalpitheathparishcouncil.gov.uk/meeting-dates)

The meeting was closed at 9pm.

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Appendix 1 - Planning decisions since 3rd February 2026

Description	Westerleigh & Coalpit Heath Parish Council Comment submitted	Notice	Decision	Decision Date
i) P25/02835/PNA Prior notification of the intention to erect 1 no. agricultural building for the repair and storage of farm machinery. Land At Dodmoor Farm Broad Lane Westerleigh South Gloucestershire	Westerleigh & Coalpit Heath Parish Council makes no comment.	15/01/2026	Refusal Prior Approval	06/02/2026
ii) P25/02954/HH Erection of first floor rear extension to provide additional living accommodation. Tunis Ram Hill Coalpit Heath South Gloucestershire BS36 2TZ	Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application.	29/12/2025	Approve with conditions	12/02/2026
iii) P24/00769/F Erection of 1no. composting toilet. Church Yard At St James Church Westerleigh Road Westerleigh South Gloucestershire BS37 8QP	Cllr Carol Goddard declared an interest and did not comment. Westerleigh & Coalpit Heath Parish Council has NO OBJECTION to this application provided that the Conservation Officer has no concerns about the proposed location. (Delegated).	13/04/2024	Approve with conditions	13/02/2026
iv) P25/02836/PNA Prior notification of the intention to erect 1 no. agricultural building for the storage of farm machinery and equipment. Land At Dodmoor Farm Broad Lane Westerleigh South Gloucestershire	Westerleigh & Coalpit Heath Parish Council makes no comment.	15/01/2026	Prior Approval Not Required	06/02/2036

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Appendix 2 – February 2026 payments list

February 2026 Payments List

Date	Description	Supplier	Net	VAT	Total
01/02/2026	Storage unit rental fee	PE King (Bristol) Ltd	£ 73.33	£ 14.67	£ 88.00
01/02/2026	Microsoft licence agreement	Absolutely PC (GoCardless)	£ 38.50	£ 7.70	£ 46.20
02/02/2026	Clerk training	ALCA	£ 35.00	£ -	£ 35.00
02/02/2026	Clerk training	ALCA	£ 35.00	£ -	£ 35.00
09/02/2026	Monthly Expenses		£ 111.49	£ -	£ 111.49
09/02/2026	Cllr training	ALCA	£ 35.00	£ -	£ 35.00
09/02/2026	Cllr training	ALCA	£ 70.00	£ -	£ 70.00
09/02/2026	Room hire	Westerleigh Village Hall	£ 48.00	£ -	£ 48.00
09/02/2026	Clerk training	ALCA	£ 35.00	£ -	£ 35.00
09/02/2026	Clerk training	ALCA	£ 35.00	£ -	£ 35.00
09/02/2026	Loo hire	Andyloos	£ 167.20	£ 33.44	£ 200.64
09/02/2026	Grant Smile & Shine WVH rental	Westerleigh Village Hall	£ 432.00	£ -	£ 432.00
17/02/2026	Cllr training	ALCA	£ 105.00	£ -	£ 105.00
17/02/2026	Room hire	Manor Hall	£ 22.00	£ -	£ 22.00
17/02/2026	Localism charges	South Glos Council	£ 1,847.07	£ 369.41	£ 2,216.48
17/02/2026	Localism charges	South Glos Council	£ 506.73	£ 101.35	£ 608.08
17/02/2026	Grass cutting	CPS Grounds Ltd	£ 957.31	£ 191.46	£ 1,148.77
20/02/2026	Council mobile phone	H3G (Three)	£ 2.50	£ 0.50	£ 3.00
23/02/2026	Certified copies of deeds	Gloucestershire County Council	£ 95.00	£ -	£ 95.00
24/02/2026	Holiday activity days	Swift Sports Coaching	£ 800.00	£ 160.00	£ 960.00
24/02/2026	Grant - Westerleigh Community Speedwatch	Signs Direct (Yorkshire) Ltd	£ 456.15	£ 91.23	£ 547.38
25/02/2026	Combined salary, HMRC, pension		£ 2,912.33	£ -	£ 2,912.33
27/02/2026	Bank charges	Natwest	£ 7.75	£ -	£ 7.75
		TOTAL	£ 8,827.36	£ 969.76	£ 9,797.12

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Appendix 3 – March 2026 payments for approval

March 2026 Payments for approval				
Description	Supplier	Net	VAT	Total
Grass cutting	CPS Grounds Ltd	£ 957.31	£ 191.46	£ 1,148.77
Loo hire	Andyloos	£ 152.00	£ 30.40	£ 182.40
Signage	C R Belcher Agricultural/Maintenance Services	£ 600.00	£ 120.00	£ 720.00
Youth provision via FC PC	Frampton Cotterell Parish Council	£ 1,116.75	£ -	£ 1,116.75
Grant - CHCC female changing rooms	Coalpit Heath cricket Club	£ 5,000.00	£ -	£ 5,000.00
Annual Pest Control contract	Venables Pest Control	£ 800.00	£ 160.00	£ 960.00
Grant Smile & Shine WVH rental	Westerleigh Village Hall	£ 432.00	£ -	£ 432.00
Chalk for Bitterwell Lake	Viaduct Fisheries Limited	£ 471.67	£ 94.33	£ 566.00
	TOTAL	£ 9,529.73	£ 596.19	£ 10,125.92